

# Compliance Checklist

## Basic Keep and Sell Protected Animals (Fauna Dealer) (Class 2)

<b>Limitations, restrictions and condition of permit</b>	
Activities undertaken comply with permit description	<input type="checkbox"/>
Animals kept at approved premises specified in the permit	<input type="checkbox"/>
Animals kept matches permit entitlement (i.e. specialist animals are <u>not</u> kept on Class 2 Basic Fauna Dealer permit)	<input type="checkbox"/>
Activities undertaken comply with any permit endorsement	<input type="checkbox"/>
Actions comply with any additional conditions listed on the permit	<input type="checkbox"/>

<b>Maintenance of records and provision of information</b>	
Record book kept at each premises where animals are kept	<input type="checkbox"/>
Record book kept in a safe and secure place	<input type="checkbox"/>
Entries made in record book within 48 hours after the occurrence of transaction or event	<input type="checkbox"/>
Record book to be submitted to Fauna Permits Unit within 14 days after 30 September, 31 December, 31 March and 30 June each year	<input type="checkbox"/>
Loss or damage to record book reported to Fauna Permits Unit	<input type="checkbox"/>
Change of name or address - Fauna Permits Unit notified within 14 days of the change	<input type="checkbox"/>

<b>Keeping, sale of protected animals, carcasses or eggs – Schedule 6 Basic species</b>	
Sale or gift only to permit holder <i>Note - A person may be entitled under the Act to keep a protected animal, or have possession or control of an egg of a protected animal, without a permit if (for example) the number of animals or eggs does not exceed a number permitted under the Act.</i>	<input type="checkbox"/>
Purchase or receipt as gift of protected animals only from a permit holder	<input type="checkbox"/>
Advertisement for sale of protected animal to include permit number	<input type="checkbox"/>
No sale of juvenile animals [Note: this applies to <u>all</u> protected and unprotected animals regardless of whether a permit is required]	<input type="checkbox"/>
Sale of protected animals from approved premises specified in the permit [Note: sale from premises not specified in the permit must be approved by the Director before the sale occurs]	<input type="checkbox"/>
Any protected animal purchased from a permit holder must be kept for at least 6 months before it can be sold	<input type="checkbox"/>
No hybridization of protected animals [Note: this applies to <u>all</u> protected animals regardless of whether a permit is required]	<input type="checkbox"/>

<b>Preventing escape of protected animals</b>	
Cage or enclosure adequate in size and designed, constructed, located and maintained to prevent <u>any</u> protected animal from escaping	<input type="checkbox"/>
Cage or enclosure is lockable (or otherwise secured against unauthorised access) for dangerous animals or those that are a biological hazard	<input type="checkbox"/>
Protected animals available for inspection by a warden	<input type="checkbox"/>

<b>Transport of protected animals, eggs or carcasses and labelling of transport cages, containers or packages</b>	
Cage, container or package for protected animals <ul style="list-style-type: none"> <li>• withstands transportation process</li> <li>• protects animal against injury and against other animals likely to injure or kill it</li> <li>• prevents the animal from escaping</li> <li>• resists unauthorised interference with the animal</li> <li>• allows adequate airflow</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Cage, container or package <ul style="list-style-type: none"> <li>• protect the egg or carcass against damage or deterioration</li> <li>• resists unauthorised interference with the animal</li> </ul>	<input type="checkbox"/> <input type="checkbox"/>
Label includes permit number (when protected animal transported by permit holder)	<input type="checkbox"/>
Label requirements when transported by a third party carrier <ul style="list-style-type: none"> <li>• name and residential address of owner of protected animal, egg or carcass</li> <li>• permit number (if owner is a permit holder)</li> <li>• common name of protected animal and number of animals, eggs or carcasses being transported</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Label requirements if the protected animal is dangerous, or if the animal, egg or carcass a biological hazard <ul style="list-style-type: none"> <li>• name and residential address of owner of protected animal, egg or carcass</li> <li>• permit number (if owner is a permit holder)</li> <li>• common name of protected animal and number of animals, eggs or carcasses being transported</li> <li>• a statement that the contents of cage, container or package are dangerous or constitute a biological hazard</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

<b>Importing protected animals, eggs or carcasses</b>	
Import permit obtained prior to importation	<input type="checkbox"/>
Consignment matches information stated in the Import permit	<input type="checkbox"/>
Notify Fauna Permits Unit if importation details change (prior to importation)	<input type="checkbox"/>

<b>Exporting protected animals, eggs or carcasses</b>	
Export permit obtained prior to importation	<input type="checkbox"/>
Consignment matches information stated in the Export permit	<input type="checkbox"/>
Notify Fauna Permits Unit if export details change (prior to export)	<input type="checkbox"/>
Export permit securely attached to transport cage, container or package	<input type="checkbox"/>

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