

Compliance Checklist

Basic Keep and Sell Protected Animals Permit (Hobbyist/Recreational) (Class 1)

Limitations, restrictions and condition of permit	
Activities undertaken comply with permit description	<input type="checkbox"/>
Animals kept at approved premises specified in the permit	<input type="checkbox"/>
Animals kept matches permit entitlement (specialist animals are not kept on Class 1 Basic Keep and Sell permit)	<input type="checkbox"/>
Actions comply with any additional conditions listed on the permit	<input type="checkbox"/>

Maintenance of records and provision of information	
Record book kept at premises where animals are kept	<input type="checkbox"/>
Record book, return book or copy of return kept in a safe and secure place	<input type="checkbox"/>
Entries made in record book or return within 48 hours after the occurrence of transaction or event	<input type="checkbox"/>
Loss or damage to record book, return book or return, or copy of return reported to Fauna Permits Unit	<input type="checkbox"/>
Change of name or address - Fauna Permits Unit notified within 14 days of the change	<input type="checkbox"/>
Completed return submitted to Fauna Permits Unit by 14 July each year	<input type="checkbox"/>

Keeping, sale of protected animals, carcasses or eggs – Schedule 6 Basic	
Sale or gift only to permit holder <i>Note - A person may be entitled under the Act to keep a protected animal, or have possession or control of an egg of a protected animal, without a permit if (for example) the number of animals or eggs does not exceed a number permitted under the Act.</i>	<input type="checkbox"/>
Purchase or receipt as gift of protected animals only from a permit holder	<input type="checkbox"/>
Advertisement for sale of protected animal to include permit number	<input type="checkbox"/>
No sale of juvenile animals [Note: this applies to <u>all</u> protected and unprotected animals regardless of whether a permit is required]	<input type="checkbox"/>
Sale of protected animals from approved premises specified in the permit [Note: sale from premises not specified in the permit must be approved by the Director before the sale occurs]	<input type="checkbox"/>
Any protected animal purchased from a permit holder must be kept for at least 6 months before it can be sold	<input type="checkbox"/>
No hybridization of protected animals [Note: this applies to <u>all</u> protected animals regardless of whether a permit is required]	<input type="checkbox"/>

Preventing escape of protected animals	
Cage or enclosure adequate in size and designed, constructed, located and maintained to prevent <u>any</u> protected animal from escaping	<input type="checkbox"/>
Cage or enclosure is lockable (or otherwise secured against unauthorised access) for dangerous animals or those that are a biological hazard	<input type="checkbox"/>
Protected animals available for inspection by a warden	<input type="checkbox"/>

Transport of protected animals, eggs or carcasses and labelling of transport cages, containers or packages	
Cage, container or package for protected animals <ul style="list-style-type: none"> • withstands transportation process • protects animal against injury and against other animals likely to injure or kill it • prevents the animal from escaping • resists unauthorised interference with the animal • allows adequate airflow 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Cage, container or package <ul style="list-style-type: none"> • protect the egg or carcass against damage or deterioration • resists unauthorised interference with the animal 	<input type="checkbox"/> <input type="checkbox"/>
Label includes permit number (when protected animal transported by permit holder)	<input type="checkbox"/>
Label requirements when transported by a third party carrier <ul style="list-style-type: none"> • name and residential address of owner of protected animal, egg or carcass • permit number (if owner is a permit holder) • common name of protected animal and number of animals, eggs or carcasses being transported 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Label requirements if the protected animal is dangerous, or if the animal, egg or carcass a biological hazard <ul style="list-style-type: none"> • name and residential address of owner of protected animal, egg or carcass • permit number (if owner is a permit holder) • common name of protected animal and number of animals, eggs or carcasses being transported • a statement that the contents of cage, container or package are dangerous or constitute a biological hazard 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Importing protected animals, eggs or carcasses	
Import permit obtained prior to importation	<input type="checkbox"/>
Consignment matches information stated in the Import permit	<input type="checkbox"/>
Notify Fauna Permits Unit if importation details change (prior to importation)	<input type="checkbox"/>

Exporting protected animals, eggs or carcasses	
Export permit obtained prior to importation	<input type="checkbox"/>
Consignment matches information stated in the Export permit	<input type="checkbox"/>
Notify Fauna Permits Unit if export details change (prior to export)	<input type="checkbox"/>
Export permit securely attached to transport cage, container or package	<input type="checkbox"/>

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