Mr Peter Malinauskas  
Parliament House  
North Terrace  
Adelaide SA 5000

Dear Mr Malinauskas,

RE: FREEDOM OF INFORMATION APPLICATION

I refer to your application pursuant to the Freedom of Information Act 1991 (the Act) received by the Department for Environment and Water (DEW) on 13 June 2019, seeking access to:

"The calendar and/or diary of the Chief Executive of the Department for Environment and Water including the names of any Government attendees at meetings."

As confirmed with Mr Rik Morris of your office on 18 June 2019 the timeframe to commence was adjusted to start from 20 March 2018 and it was confirmed that you are seeking the diary of anyone that had acted in the Chief Executive position during this period and access to meetings where government employees were in attendance with the Chief Executive.

As confirmed via email from Mr Rik Morris, of your office, on 16 July 2019, the time in which to respond to these applications was extended 31 July 2019.

As the agency did not determine the application within the statutory timeframe, by the operation of section 19(2)(b) of the FOI Act, the agency is taken to have determined the application by refusing access.

Section 19(2a) of the FOI Act, provides that an agency may give access to a document on an application after the period within which it was required to deal with the application (and any such determination is to be taken to have been made under this Act).
DETERMINATION

Searches of the Department’s records have found seven (7) documents held by this agency within scope of your request. As a DEW Accredited FOI Officer, I have determined to grant you partial access to these seven (7) documents.

Section 20 of the Act provides that an agency may refuse access to a document if it is an exempt document under the Act. The documents, or parts of the document to which I am refusing access and the reasons for the refusal are summarised in the attached document schedule and explained in more detail below.

Document numbers 1 to 7

Information not relating to the scope of your request has been marked as ‘out of scope’.

Schedule 1, Clause 6(1) of the Act states that:

6—Documents affecting personal affairs

6(1) A document is an exempt document if it contains matter the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

The full release of this document would involve the unreasonable disclosure of information concerning personal affairs, thus those parts are exempt pursuant to Clause 6(1) of the FOI Act.

Document number 1 and 5

Schedule 1, Clause 7 states:

7 — Documents affecting business affairs

(1) A document is an exempt document—

... (c) if it contains matter—

(i) consisting of information (other than trade secrets or information referred to in paragraph (b)) concerning the business, professional, commercial or financial affairs of any agency or any other person; and

(ii) the disclosure of which—

(A) could reasonably be expected to have an adverse effect on those affairs or to prejudice the future supply of such information to the Government or to an agency; and

(B) would, on balance, be contrary to the public interest.
Document number 5
Schedule 1, Clause 16 states:

**16—Documents concerning operations of agencies**

(1) A document is an exempt document if it contains matter the disclosure of which—
(a) could reasonably be expected—

(iii) to have a substantial adverse effect on the management or assessment by an agency of the agency’s personnel; or

(iv) to have a substantial adverse effect on the effective performance by an agency of the agency’s functions; or....

and

(b) would, on balance, be contrary to the public interest.

PUBLIC INTEREST

Clause 7(1) and 16(1) of Schedule 1 of the Act requires me to weigh up the public interest when determining to allow access to the above information.

Factors I have considered in favour of the public interest from any such release are:

- The importance of transparency and openness and the interest the public has in the operations of agencies and Government. In particular, the securing of the best value for and the cost to Government for the procurement of services.
- It would support the object and intent of the Act which promotes public access to documents and facilitation of more effective participation in law and policy making processes and administration.
- That the expectations of confidentiality are ‘always subject to the provisions of the FOI Act’ and cannot be affected by any representation.

Factors I have considered contrary to the public interest for any such release are:

- Disclosure could inhibit the provision of frank opinions and advice and unreasonably prejudice DEW’s operations.
- Disclosure of business information would likely compromise competitive departmental contract negotiations and prejudice the future supply of offers to Government.
- Disclosure of details identifying potential candidates as part of a recruitment process would likely have an adverse effect on the Agency’s future business opportunities and impact existing relationships with the individuals.
- The information within the document/s may prejudice future decision-making and recruitment processes.

In making my determination, I have considered the public interest factors in favour of disclosure, particularly the objects of the Act which promote full disclosure of documents. I have weighed this against the factors contrary to the public interest and consider that there are real grounds for an expectation that disclosure would have an adverse effect on deliberative processes of the agency.
Based on the above considerations, I have determined that disclosure of parts of the documents could reasonably be expected to detrimentally affect full and frank deliberations within the agency and therefore those parts are considered exempt, pursuant to clause 7(1)(c) and 16(1) of the Act, as disclosure would, on balance, be contrary to the public interest.

DISCLOSURE LOG
In accordance with PC045 – Disclosure logs for Non-personal information once a determination has been provided, the agency is required to make available on our website information and documents that have been disclosed. Information contained within this determination will be publicised online at http://www.environment.sa.gov.au/about-us/freedom-of-information/foi-disclosure-log.

FEES AND CHARGES
The department has assessed this application and has determined that there is no charge for processing this application pursuant to section 53(2)(b) of the Act and Regulation 6 of the Freedom of Information (Fees and Charges) Regulations 2018 which states that access to documents by Members of Parliament (MP) is without charge unless the work generated by the application exceeds the threshold stated in the regulations, currently $1000.

YOUR APPEAL RIGHTS
If you are dissatisfied with this determination, you are entitled to exercise your rights to internal review and appeal as outlined in the attached documentation, by completing the attached Application for Review of Determination. If you decide to apply to exercise your rights to review, the completed form must be returned within 30 days to:

Chief Executive (Principal Officer FOI)
Department for Environment and Water
GPO Box 1047
ADELAIDE SA 5001

If you have any queries in relation to the above please contact a Freedom of Information Officer on telephone (08) 8463 6625 or email DEW.FOI@sa.gov.au.

Yours sincerely

KATRINA BUTTON
Accredited Freedom of Information Officer, Department for Environment and Water
Date: 14 August 2019
Freedom of Information application: F0002553401 - Malinauskas - CE Diary

The calendar and/or diary of the Chief Executive (or A/Chief Executive) of the Department for Environment and Water showing meetings where Government staff also attended. Between 20/03/2018 - 13/6/2019

<table>
<thead>
<tr>
<th>No</th>
<th>Date Range</th>
<th>Author</th>
<th>Document Description</th>
<th>Determination</th>
<th>Clause</th>
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<td>Documents affecting business affairs</td>
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<td>Documents not relating to the scope of the request</td>
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<td>7/9/2018-16/9/2018</td>
<td>DEW(S Carruthers)</td>
<td>Acting CE diary 7 September - 16 September 2018</td>
<td>Partial Release</td>
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<td>Documents affecting personal affairs</td>
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7 AM

- 9:30am: DEW Executive Operations CE’s meeting room, Level 1

8 AM

- 9:00am - 10:30am: DEW Executive Meetings Meeting room 10.5, Level 10 Waynes Schutz, John (DEWNR)

9 AM

- 11am: Meeting with Cullen Bailey

10 AM

- Water Group - Meet the Minister Level 5 kitchen; Schutz, John (DEA)

11 AM

- Meeting in CE’s room

12 PM

- Lunch

1 PM

- Minister & CE Meeting (John Schutz, John (DEW))

2 PM

- Science Group - Meet the Minister Level 7 kitchen; Schutz, John (DEW)

3 PM

- Minster Sj Minster’s Office

4 PM

- P&R Group - Level 9 kitchen

5 PM

- Travel Time: Travel to Wittunga House, Bankstead.

6 PM

- Extraordinary Meeting of NPSA E Wittunga House, Wittunga Boonic

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25 March, 2018 - 31 March, 2018

Document released by the Department for Environment and Water under the Freedom of Information Act 1991
Document released by the Department for Environment and Water under the Freedom of Information Act 1991
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<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>8 April, 2018</td>
<td>9:30am DEW Executive Operations, Level 10, Room 10.6, Level 10 Waymouth Street, Room 10.4 South (DEWNR)</td>
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<tr>
<td>8 April, 2018</td>
<td>Lunch</td>
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<td>12 April, 2018</td>
<td>Meeting with Level 10.4, Room 10.4 South (DEWNR)</td>
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<td>12 April, 2018</td>
<td>Lunch</td>
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<td>14 April, 2018</td>
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Document released by the Department for Environment and Water under the Freedom of Information Act 1991

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<td>15 minute cast Mission's Office</td>
<td>9:30am: DEW Executive Operative CE's meeting room, Level 1 SMC</td>
<td>9:30am: DEW Leaders Level 10 Meeting Schultz, John</td>
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*Schutz, John (DEW)*

Document released by the Department for Environment and Water under the Freedom of Information Act 1991
### 22 April, 2018 - 28 April, 2018

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<th>Sunday</th>
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#### Tuesday
- **9:30am** - 12pm DEW Executive Meetings [DLM=For-Official-Use-Only]
- Meeting room 10G, Level 10
- Waymouth Street
- Schutz, John (DEW)

#### Out of Scope
- John in Mt Gambier SE Board Meeting

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Document released by the Department for Environment and Water under the Freedom of Information Act 1991
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**29 April, 2018 - 5 May, 2018**

- **29 April, 2018**
  - 7AM: Walk back to Weymouth St
  - 9AM: To discuss an CE's office, Sec
  - 11AM: To discuss CE's Meeting R

- **30 April, 2018**
  - 7AM: Walk to Water House
  - 9AM: To discuss CE's meeting

- **1 May, 2018**
  - 7AM: Walk to Water House
  - 9AM: Coffee Catch

- **2 May, 2018**
  - 7AM: Walk to Water House
  - 9AM: To discuss CE's Office S1

- **3 May, 2018**
  - 7AM: Walk to Water House

- **4 May, 2018**
  - 7AM: Walk to Water House

- **5 May, 2018**
  - 7AM: Walk to Water House

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Document released by the Department for Environment and Water under the Freedom of Information Act 1991
Schutz, John (DEW)

Document released by the Department for Environment and Water under the Freedom of Information Act 1991
### May 2018

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- **SUNDAY**
  - 9:30am: DEW Executive Operation
  - CE’s meeting room, Level 1
- **MONDAY**
  - 9:30am - 11:30am: DEW Executive Meetings
  - [DLM: For Official Use Only]
  - Meeting room 10.5, Level 10, Waymon Schutz (DEWNR)
  - 11:30am: DEW Executive Meetings
  - CE’s meeting room, Level 1
  - 1:1 Sandy & CE’s Meeting
  - 1:1 Sandy & CE’s Meeting
  - 2:00pm: RSVP YES - 2:00pm Invitation to Greenthorpe book launch Stone Barn, Glenelg.
- **TUESDAY**
  - 9:30am: DEW Executive Operation
  - CE’s meeting room, Level 1
  - Reform Process: CE’s meeting
  - To discuss Re: CE’s Meeting
  - Lunch
  - Walk to Minister’s Office
  - Wildlife Reptile CE’s Meeting
  - Walk back to Waymouth St
  - No Meetings
  - Email/Phone Work/Signing
  - Minister’s office, Level 10, Spel’s, D
  - Monthly CE Catch up between DE
  - Level 10, 81-95 Waymouth St
  - Accommodation booked for Aurora Ozone Hotel
- **WEDNESDAY**
  - No Meetings - Out of the Office
  - Travel to Waymouth
  - BI
  - Lunch
  - Check in at 3pm
  - Walk to Minister Spel’s & John Schutz
  - Minister’s office, Level 10, Spel’s, D
  - Meeting Crow
  - Level 10, 81-95

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**Note:** Document released by the Department for Environment and Water under the Freedom of Information Act 1991
27 May, 2018 - 2 June, 2018

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<tr>
<td><strong>From 20 May</strong></td>
<td><strong>Friends Of Simpson Desert meeting - Working Bee 11-16 May 2018</strong></td>
<td><strong>Para: Parliament Sitting Day</strong></td>
<td><strong>Schutz, John (DEW)</strong></td>
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### 7AM
- Travel to Waymouth St
- 9.30am: DEW Executive Officer: CE's meeting room, Level 1
- Reform Proc: CE's meeting room, Level 1
- No Meeting

### 8AM
- Travel to Parliament
- GRF Steering Committee Meeting: CE's meeting room; O'Brien, Sh
- Walk back to Waymouth St
- Travel Time
- Walk back to Waymouth St
- Lunch
- Travel Time
- Travel Back
- Meeting with CE's Meet
- Lunch
- Travel Time
- Travel Walk back to Waymouth St
- Lunch

### 11AM
- Out of Scope
- Out of Scope
- Out of Scope
- Out of Scope
- Out of Scope
- Out of Scope
- Out of Scope
- Out of Scope

### 1PM
- 1/16 Rm w/o
- Catch up - JBL CE's Meeting R
- 1/14 Hall Grav CE's meet
- Strategic Brief CE's meet
- Strategic Brief CE's meet
- Strategic Brief CE's meet
- Strategic Brief CE's meet
- Strategic Brief CE's meet

### 4PM
- Out of Scope
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- Out of Scope

## December 31st 2019

`Schutz, John (DEW)`

Document released by the Department for Environment and Water under the Freedom of Information Act 1991
### June 2018

**Monday, June 4, 2018**
- 9:00am: DEW Executive Operations CE’s meeting room, Level 1
- Pre-Meeting CE’s Office: Sc
- Lunch
- Meeting CE’s Office: Sc
- Travel back to Waymouth St
- Out of Scope

**Tuesday, June 5, 2018**
- 9:30am: Booked for CI  DEWIR.81 Wa
- Travel Time: Walk to
- Travel Time: Walk to
- No Meetings

**Wednesday, June 6, 2018**
- 9:30am - 11:30am: DEW Executive Meeting room
- Travel Time: Walk to
- No Meetings

**Thursday, June 7, 2018**
- Out of Scope
- Travel Time: Walk to
- Travel Time: Walk to
- 11:30am - 12:30pm: DEWIR:81 Wa

**Friday, June 8, 2018**
- Out of Scope
- Travel Time: Walk to
- Lunch

**Saturday, June 9, 2018**
- 12:00am - 12:00am: Out of Scope
- Lunch

---

**Documents affecting personal affairs**

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**Schutz, John (DEW)**

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**21/06/2019 11:50 AM**

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12 of 74
10 June, 2018 - 16 June, 2018

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**10 June, 2018**

- Queen's Birthday
- [Redacted]

**11 June, 2018**

- No Meetings - Emails
  - Paperwork signing

**12 June, 2018**

- Wildlife Regulations Meeting with
  - Low 10, 81-95 Waymouth St.
- Lunch
- 1:1 Caroline C
  - CE's meeting n
- 1:1 Colleen
  - CE's meeting n

**13 June, 2018**

- Meetings To D
  - CE's Meeting P
- Lunch

**14 June, 2018**

- 1:1 Sandy
  - CE's meeting n
- 1:1 Ben Bruce
  - CE's meeting n

**15 June, 2018**

- 1:1 Julie Grant
  - CE's meeting n
- Colleagues for bilateral discussion
  - 7 Stuart Road CE
  - Spars, David

**16 June, 2018**

- Documents affecting personal affairs

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Schutz, John (DEW)

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### Calendar

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>1 July, 2018</td>
<td>From 18 Jun 2018</td>
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<tr>
<td>7 July, 2018</td>
<td>To 27 Jul 2018</td>
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<td>CE's meeting room, Level 1</td>
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<td>Reform Process Update - Meeting</td>
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<td>Travel Time: Walk to Parliament House</td>
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<td>1/1 Sandy Carr CE's meeting room</td>
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<td>Minister South and State Cable</td>
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<td>Alliance Awards (WIA)</td>
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<td>6 PM</td>
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21/06/2019 11:50 AM
15 July, 2018 - 21 July, 2018

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**Announcement re Cleland koalas going to the UK**

**Cleland Wildlife Park - Valente Garden**

**Reservoir Visit (DLM=For-Official-Use-Only)**
7:30am - 9:30am: DEW Executive Meetings
9:30am - 11:30am: DEW Executive Meetings
Meeting room 16A, level 10Wayne Schutz, John (DEW)

**No Meetings**

**SMC Strategic Discussion - Deliver TBC DPC/SMC Secretary**

**Weekly Meetin:**

**John on Leave**

**Meeting - WA DPC/SMC L15 K**

**Travel Time: Walk back to CE's Office**

**Travel Time: Walk to State**

**No Meetings**

**Travel Time**

**Meeting - Wa**

**Travel Time: Walk back to CE's Office**

**Travel Time**

**Irwin Reservoir Visit**

**IDLM=For-Official-Use-Only**
7:50am Mcc; John in the Basement

**Schutz, John (DEW)**

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7AM
- 8:30am - Coffee catch up Mike V
  Public Cafe - 12 Franklin St, ADE

8AM
- 8:30am - Travel Time

9AM
- 9:30am - DEW Executive Operational Team Meeting Room: Schulz, ADE
- 9:30am - World Urban Parks (DCE)

10AM
- 10:30am - DEW Executive Meeting Room: Schulz, ADE
- 12:30pm - Lunch
  - Travels (DEW):
    - 1:00pm:
      - 1:00pm - DEW Office: 110A Mannum
      - 1:00pm - Travel Time: Drive

12PM
- 12:30pm - Lunch
- 1:30pm - Travel Time: Back to Waymouth St

1PM
- 1:30pm - Travel Time: Back to Waymouth St
- 2:30pm - Tray
- 3:00pm - Lunch
- 3:30pm - Community reps
  - 3:30pm - Hammond CO: Murray Bridge
  - 3:30pm - Walk to
  - 3:30pm - Walk to

2PM
- 2:30pm - Travel Time: Drive
- 3:30pm - Travel Time: Drive

3PM
- 3:15pm - Travel Time: Drive
- 3:15pm - Travel Time: Drive

4PM
- 4:00pm - Travel Time: Drive
- 4:00pm - Travel Time: Drive

5PM
- 5:00pm - Travel Time: Drive
- 5:00pm - Travel Time: Drive

6PM
- 6:00pm - Travel Time: Drive
- 6:00pm - Travel Time: Drive

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### Calendar for 19 August, 2018 - 25 August, 2018

#### Sunday
- Out of Scope
- Out of Scope

#### Monday
- 7:00 AM - DEW Executive Operations
- 9:15 AM - DEW Leaders Forum (DLM=For-Official-Use-Only)
- Lunch
- 1:00 PM - Budgets (DLM=For-Off)

#### Tuesday
- 8:30 AM - Coffee
- Pre-meeting - CE's Office
- 9:30 AM - Refreshment Level 10, E1
- Lunch
- 2:00 PM - Budgets (DLM=For-Off)

#### Wednesday
- 8:30 AM - DEW Executive Meeting
- Pre-meeting - CE's Office
- 9:30 AM - Refreshment Level 10, E1
- Lunch
- 2:00 PM - Budgets (DLM=For-Off)

#### Thursday
- 8:30 AM - Coffee
- Pre-meeting - CE's Office
- 9:30 AM - Refreshment Level 10, E1
- Lunch
- 2:00 PM - Budgets (DLM=For-Off)

#### Friday
- 8:30 AM - Coffee
- Pre-meeting - CE's Office
- 9:30 AM - Refreshment Level 10, E1
- Lunch
- 2:00 PM - Budgets (DLM=For-Off)

#### Saturday
- Out of Scope

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Schutz, John (DEW)

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## 2 September, 2018 - 8 September, 2018

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### Important Dates
- **2 September, 2018**: From 31 Aug to 2 September 2018.
- **3 September, 2018**: Royal Show.
- **4 September, 2018**: Special event.
- **5 September, 2018**: Parliament Sitting Day.
- **6 September, 2018**: Meeting with Peter Heylen & Jo.
- **7 September, 2018**: Out of the office - San Francisco 7/9/18 - 16/9/18.
- **8 September, 2018**: To 9 Sep.

### Additional Information
- **25 of 74**
- **21/06/2019 11:50 AM**
- **Document released by the Department for Environment and Water under the Freedom of Information Act 1991**
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7 AM

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Not CE role relative

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7 September, 2018 - 7 September, 2018

Carruthers, Sandy (DEW)

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Budget and Finance
Commissioner
DLRM - Fed. EEGR - Us
Washington room at Park
National Hotel 8PM

12 PM

Free

1

Free

3

Free

5

Free

6

Free

10:00pm - 11:00pm Alert

Carruthers, Sandy (DEW)

Document released by the Department for Environment and Water under the Freedom of Information Act 1991
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# 23 September, 2018 - 29 September, 2018

<table>
<thead>
<tr>
<th>SUNDAY</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
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<th>SATURDAY</th>
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<tbody>
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<td>23</td>
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<td>27</td>
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</tbody>
</table>

- **FYI - Parliament Sitting Day - Estimates Committee**
- **FYI - NV Board Meeting**
- **FYI - Ki Board Meeting**
- **John on Leave 26/9/18 - 11/10/18**

7 AM

- 9:30am: DEW Executive Operating

8

- 9:30am: CE’s meeting room, Level 1

9

- No Meetings - Review/Prep Estimates

10

- 11:30am: CAE’s Meeting R

11 PM

- 11:45am: BWE Meeting room, Schutz, John

12 PM

- Lunch

1

- Travel Time: Walk to State

2

- SMC Meeting

3

- Travel Time: Walk to Waymouth

4

- Handover Sandy Carothers and CC’s Office; Schutz, John (DEW)

5

- Schutz, John (DEW)

6

**6 - Documents affecting personal affairs**

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<table>
<thead>
<tr>
<th>MONDAY</th>
<th>TUESDAY</th>
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<tr>
<td></td>
<td></td>
<td>ESTIMATES Hearing</td>
<td>12:00am</td>
<td>John on leave - 11th October</td>
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</table>

**7 AM**

- Not CE role relative

**8**

- Free

**9**

- Not CE role relative

**10**

- Not CE role relative

**11**

- Leaders Session - TV59P; DLM=For Official Use Level 10, Meeting Rooms 10.6 & 10.3; Christiansen

**12 PM**

- Free

- HOLD MEDIA

**1**

- Not CE role relative

**2**

- Free

**3**

- Free

**5**

- Free

**6**

- 10:00pm - 10:05pm Alert

Carruthers, Sandy (DEW)

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1

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10/07/2019 2:36 PM
### 1 October, 2018 - 5 October, 2018

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<th>MONDAY</th>
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<tr>
<td></td>
<td></td>
<td>John on leave - 11th October</td>
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<td>To 12 Oct</td>
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<tr>
<td>7 AM</td>
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<td>DEW Exec Ops, ULMCE Office, Carnuthers</td>
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<tr>
<td>11</td>
<td>Not CE role relative</td>
<td>Not CE role relative</td>
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<td>12 PM</td>
<td>Not CE role relative</td>
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<td>1</td>
<td>Travel Time: Walk to State Admin</td>
<td>NICE role relative</td>
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<td>NICE role relative</td>
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<td>Travel Time: Walk to Watemorth</td>
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<td>6</td>
<td>Not attended</td>
<td>Travel Time: Walk to Watemorth</td>
<td>7AM - 10:30pm Alert</td>
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Carnuthers, Sandy (DEW)

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<td></td>
<td>Landscape SA 83B, M Boardroom, Minister’s</td>
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<td>Green Adelaide Room Boardroom, Minister’s</td>
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<td>1:1 Neil MoD</td>
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<td>Budget and Finance Q CE’s Office, Canaff</td>
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<td></td>
<td></td>
<td>1:5 Sandy Carruthers CE’s Office, Schutz</td>
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8 October, 2018 - 12 October, 2018

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Documents affecting personal affairs

2nd International National Parks Glentham, then to Hallett Cove SL Speirs, David (DEW)

Document released by the Department for Environment and Water under the Freedom of Information Act 1991
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<thead>
<tr>
<th>Date</th>
<th>Activity</th>
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<tbody>
<tr>
<td>14 Oct</td>
<td>John, Minister, Cullen (DEW), Shanks, David (DEW)</td>
</tr>
<tr>
<td>15 Oct</td>
<td>INVEAT (SAPOL) South Australia, South Australia</td>
</tr>
<tr>
<td>16 Oct</td>
<td>Travel Time: Drive back to Waymouth St</td>
</tr>
<tr>
<td>17 Oct</td>
<td>Lunch, Travel Time: Walk to State</td>
</tr>
<tr>
<td>18 Oct</td>
<td>Travel Time: Walk to CE's Office</td>
</tr>
<tr>
<td>19 Oct</td>
<td>Travel Time: Walk back to Out of Scope</td>
</tr>
<tr>
<td>20 Oct</td>
<td>Lunch</td>
</tr>
</tbody>
</table>

Out of Scope

**Travel Time:**
- 7AM: John, Minister, Cullen (DEW), Shanks, David (DEW)
- 9AM: John, Minister, Cullen (DEW), Shanks, David (DEW)
- 11AM: John, Minister, Cullen (DEW), Shanks, David (DEW)
- 3PM: John, Minister, Cullen (DEW), Shanks, David (DEW)
- 5PM: John, Minister, Cullen (DEW), Shanks, David (DEW)

**Lunch:**
- 1PM: John, Minister, Cullen (DEW), Shanks, David (DEW)
- 2PM: John, Minister, Cullen (DEW), Shanks, David (DEW)
- 4PM: John, Minister, Cullen (DEW), Shanks, David (DEW)

**Meeting:**
- 9:30AM: Pre-Meeting at CE's Office
- 11AM: 1:1 Grant Pet, CE's Office
- 1:1 PM: Meeting with Level 10, 8

Reservoirs:
- John Schutz, Cullen I
- Boardroom, Minister's Office, Level 10, 8
- DEW Org Structure (DEW, For-0)
- CE's Meeting Room, Elston, Daniel

Schutz, John (DEW)
<table>
<thead>
<tr>
<th>Date</th>
<th>Activity/Event</th>
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<td>28 October</td>
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**Notes:**
- Out of Scope
- Document released by the Department for Environment and Water under the Freedom of Information Act 1991

**Reference:**
- [Image of the document page](image-url)
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<td>14 Nov</td>
<td>15 Nov</td>
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<tr>
<td>30th Anniversary Celebration</td>
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</tbody>
</table>

**7 AM**
- Discussion Re: CE's Office
- 9.30am - 10:30am: DEW
- Discussion: Schutz, John (DEW)

**8 AM**
- Travel Time: Walk to
- Na Meetings - CE's Office
- Landscape SA

**9 AM**
- Lunch
- Travel Time: Walk to
- Travel Time: Walk back to

**10 AM**
- Travel Time: Walk to
- SMC Meeting
- CE's Office
- Discussion: Schutz, John (DEW)

**11 AM**
- Glintic Meeting
- CE's Office
- Internal Guidance

**12 PM**
- Travel Time: Walk to
- SMC Meeting
- Landscape SA Reform: John Schutz, John (DEW)

**1 PM**
- Out of Scope

**2 PM**
- Travel Time: Walk to
- Teprauna Lake
- Kingstone Rose

**3 PM**
- Travel Time: Walk to
- SMC Strategic Discussion
- Mt Le PDCSAC 115 The Kurnia Room

**4 PM**
- Travel Time: Walk to
- Taskforce for the Visitor Experience
- Parliamentary House - Plaza Room

**5 PM**
- Lunch
- Discussion Re: CE's Office

**6 PM**
- No Meetings
- Weekly Meeting
- Schutz, John (DEW)
### Out of Scope

#### SUNDAY
- 25 November, 2018 - 1 December, 2018

#### FYI - Parliament Sitting Day
- 26 November, 2018
- Premiers Climate Change Council meeting
- Government House, 151 Waymouth Street, Adelaide
- South Australia Climate Change Council

#### FYI - SAMOA Staff Day
- 27 November, 2018
- RSVP’d No - To attend the 2018 Council Meeting
- RSVP’d No - To attend - Follow-up

#### FYI - Parliament Sitting Day
- 29 November, 2018
- Premiers Climate Change Council meeting
- Government House, 151 Waymouth Street, Adelaide
- South Australia Climate Change Council

### Calendar

<table>
<thead>
<tr>
<th>Date</th>
<th>Events</th>
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<tbody>
<tr>
<td>25 November</td>
<td>FYI - SAMOA Staff Day (RSVP’d No - To attend the 2018 Council Meeting)</td>
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<tr>
<td>26 November</td>
<td>Premiers Climate Change Council meeting (RSVP’d No - To attend - Follow-up)</td>
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<tr>
<td>27 November</td>
<td>Premier’s Climate Change Council meeting (RSVP’d No - To attend - Follow-up)</td>
</tr>
<tr>
<td>28 November</td>
<td>No Meetings - Emails/Paperwork</td>
</tr>
<tr>
<td>29 November</td>
<td>No Meetings - Emails/Paperwork</td>
</tr>
<tr>
<td>30 November</td>
<td>Travel Time - Walk to</td>
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<tr>
<td>01 December</td>
<td>Premier’s Climate Change Council meeting (RSVP’d No - To attend - Follow-up)</td>
</tr>
<tr>
<td>02 December</td>
<td>Premier’s Climate Change Council meeting (RSVP’d No - To attend - Follow-up)</td>
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<tr>
<td>03 December</td>
<td>Premier’s Climate Change Council meeting (RSVP’d No - To attend - Follow-up)</td>
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<tr>
<td>04 December</td>
<td>Premier’s Climate Change Council meeting (RSVP’d No - To attend - Follow-up)</td>
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<tr>
<td>05 December</td>
<td>Premier’s Climate Change Council meeting (RSVP’d No - To attend - Follow-up)</td>
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<tr>
<td>06 December</td>
<td>Premier’s Climate Change Council meeting (RSVP’d No - To attend - Follow-up)</td>
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</tbody>
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#### Notes
- 7 AM - 11:30 PM: Premier’s Climate Change Council meeting
- 2 PM: Premier’s Climate Change Council meeting
- 23 November, 2018: Premier’s Climate Change Council meeting
- 1 December, 2018: Premier’s Climate Change Council meeting

### Additional Information
- Document released by the Department for Environment and Water under the Freedom of Information Act 1991
- Schutz, John (DEW)
- Premier’s Climate Change Council meeting

### Signature
- 21/06/2019 11:50 AM
- 44 of 74

---

**INVITATION:**

Meet with Premier, CEC, CEW, and Minister of the Environment to discuss the CoP Council meeting.

**If required:** Attend the Premier’s Climate Change Council meeting.

**Auditor General Questioning:** Attend the Premier’s Climate Change Council meeting.

**Premiers Awards for Energy and Mines:** Attend the Premier’s Climate Change Council meeting.

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**Schutz, John (DEW)**

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**Document released by the Department for Environment and Water under the Freedom of Information Act 1991**
### 9 December, 2018 - 15 December, 2018

<table>
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<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>9 AM</td>
<td>John, Minister, Cullen (DLM=For-Official-Use-Only)</td>
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<tr>
<td>10 AM</td>
<td>Travel to Natural Parcels</td>
</tr>
<tr>
<td>11 AM</td>
<td>Lunch</td>
</tr>
<tr>
<td>12 PM</td>
<td>DEW Manager, CE's meeting n</td>
</tr>
<tr>
<td>1 PM</td>
<td>SMC - Adelaide, Adelaide Ri.</td>
</tr>
<tr>
<td>2 PM</td>
<td>SMC - Launch of the Aboriginal Affairs Action Plan &amp; Ayers</td>
</tr>
<tr>
<td>3 PM</td>
<td>John Se, Level 10</td>
</tr>
<tr>
<td>4 PM</td>
<td>John Jil, CE's mm</td>
</tr>
<tr>
<td>5 PM</td>
<td>CE DEW and M. Peters &amp; Ayers</td>
</tr>
<tr>
<td>6 PM</td>
<td>Botanic Gardens (DLM=For-Official)</td>
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### DEW Leaders Forum [DLM=For-Official-Use-Only]
Level 10 Meeting Rooms, Waymouth Street, Adelaide
Schutz, John (DEWNR)

### January 2019

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### Out of Scope

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<td>16 December, 2018</td>
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</table>

**16 December, 2018**

- **NPSA Board Meeting + Breakfast**
  - Dew, level 10, 81-95 Waymouth St
  - Julie Saghake

**17 December, 2018**

- **Executive Staff**
  - CD’s meeting in CD’s meeting

**18 December, 2018**

- **Travel to Brisbane**
  - 9:30 am - 11:30 am
  - DEW meeting room
  - Schutz, John

**19 December, 2018**

- **Travel to Canberra**
  - 11:00 am - 12:00 pm
  - DEW meeting room
  - Schutz, John

**20 December, 2018**

- **Travel to Melbourne**
  - Meet the southern gates, via Com

**21 December, 2018**

- **Budget CE’s meeting**
  - Not attended

**22 December, 2018**

- **Catch up with John (DEW)**
  - John’s office; Schutz, John (DEW)

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**Weekend Dates:**
- 23 December, 2018 - 29 December, 2018

**Events:**
- **Xmas Eve**
- **Christmas Day**
- **Proclamation Day**

**Time:**
- 7 AM
- 8 AM
- 9 AM
- 10 AM
- 11 AM
- 12 PM
- 1 PM
- 2 PM
- 3 PM
- 4 PM
- 5 PM
- 6 PM

**Notes:**
- Out of Scope
- Not attended
- Lunch

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30 December, 2018 - 5 January, 2019

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- From 3 Dec
- From 17 Dec

<table>
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**December 2018**

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- From 3 Dec
- From 17 Dec

**Schedule**

- 1: New Year’s Eve
- 2: New Year's Day
- 3: Leave day

**Dates**

- 30 December, 2018
- 5 January, 2019

**Minister - breakfast**
Sellur Door - Jetty Road Brighton

**Not attended**

- 2: TTV Sunday Capohew & John Sch
- 11: No Meetings - Email Paperwork signing

**2 PM**

- 1: No Meetings - Email Paperwork signing
- 2: TTV Sunday Capohew & John Sch
- 3: No Meetings - Email Paperwork signing

**No Meetings**

- 4: TTV Sunday Capohew & John Sch
- 5: No Meetings - Email Paperwork signing

**Schutz, John (DEW)**

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<tr>
<th>SUNDAY</th>
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**13 January, 2019 - 19 January, 2019**

- **7AM**: John annual leave
- **8AM**: Travelling, Paperwork, Signing
- **9AM**: Catch up lense / Anastasia / John's office; Schutz, John (DEW)
- **10AM**: Deen / Botanic Gardens (M)
- **11AM**: Landscapes Services Model (DLM)
- **12PM**: Lunch
- **1PM**: 11 Sandy Cnr.
- **2PM**: CE's Office
- **3PM**: Travel - John 1: Waymouth St.
- **4PM**: Myponga Reservoir site visit
- **5PM**: Myponga - Myponga CPS / Smiling
- **6PM**: Symonds Bravery in the Townships Sports, David (DEW)
- **7PM**: Travel - John and Cullen [DLM = 1]
- **8PM**: Myponga to home; Bailey, Cullen (!)

**Not attended**

Schutz, John (DEW)

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## 27 January, 2019 - 2 February, 2019

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### Sunday
- **AUS**

### Monday
- 7AM:
  - Emails
- 8AM:
  - 9:30 am - 10:30 am: DEW Executive Meetings (DLM=Fore Official Use Only) Room 10,6
- 9AM:
  - Prep for Leaders and DEW Leaders 1 Lvl 10 meeting
- 10AM:
  - Lunch
  - DEW Executive Meeting
  - Manage (DLM=Fore Official Use Only)
- 11AM:
  - Not attended
  - Marine 1 Minister
- 12PM:
  - Lunch
  - Cullen, John & Cullen's (Out of Scope)

### Tuesday
- 7AM:
  - Travel
  - SMC Meeting L16 seminars
- 8AM:
  - Travel
  - DEW Budget Minister's Office
- 9AM:
  - Paperwork and signing
  - M&O RC Brief - Minister's Office
- 10AM:
  - 12:15 pm - 12:30 am
  - 11:00 pm - 12:00 am
- 11AM:
  - 12:15 pm - 12:30 am

### Wednesday
- 7AM:
  - Leave office by 6:30 PM

### Thursday
- 7AM:
  - 7:00 am - 7:30 am
  - Dinner at home of Vice-Chancellor Prof Peter Rathjen with Minister Speech, John, Minister W

### Friday
- 7AM:
  - 7:00 am - 7:30 am

### Saturday
- 7AM:
  - 7:00 am - 7:30 am

### Notes
- Travel to MOA Port Melbourne, Melbourne
- Part Melbourne site visit - John Schurz, Grant Pelton, Jason Irving and MOA Executive Melbourne
- Leave office by 6:30 PM
- Paperwork and signing
- Out of Scope

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<td>Catch up Damian / John</td>
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Schutz, John (DEW)

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## Daily Schedule

### Sunday, 24 February 2019

- **25**
  - Critical Meetings

### Monday, 25 February 2019

- **26**
  - Critical Meetings

### Tuesday, 26 February 2019

- **27**
  - Parliamentary Sitting Day

### Wednesday, 27 February 2019

- **28**
  - Internal Meetings

### Thursday, 28 February 2019

- **1**
  - 10:00am-1:30pm: DEW Executive Meetings
  - DEWS1: Whyalla 10.6 Yotta
  - Schultz, John (DEW)

### Friday, 1 March 2019

- **2**
  - Out of Scope

### Saturday, 2 March 2019

- **1**
  - Out of Scope

### Travel

- **8**
  - Travel
  - Boardroom lunch with Foundation (Lavengro)
- **11**
  - Travel:
  - Walk to State

### Lunch

- **12**
  - Lunch
  - SMC Meeting
  - L16 Kauna

### Newspaper and Signage

- **4**
  - Newspaper and Signage

### General Catch

- **5**
  - General catch
  - PRIA CE’s Office

### Email

- **8**
  - Email

### Meetings

- **26**
  - Meeting with Wendy Campana
  - CE’s meeting room: Schultz, John (DEW)

### Notes

- **6**
  - Document affecting personal affairs

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<td>3 March</td>
<td>Call Brenton Grear</td>
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<tr>
<td>4 March</td>
<td>Meeting with John Darley and Julie Slaghckkc</td>
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<td>5 March</td>
<td>Lunch, Travel</td>
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<td>6 March</td>
<td>SMC Meeting L16 Kaunda, Paperwork and signing, Travel</td>
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<tr>
<td>7 March</td>
<td>Travel, Walkback to state</td>
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<td>8 March</td>
<td>Travel, Economic and OPTERM SFU</td>
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<td>9 March</td>
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<td>10 March</td>
<td>Travel, Out of Scope</td>
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<tr>
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<td>Gentlehome Open Day</td>
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<td>1 April</td>
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<td>2 April</td>
<td>CRITICAL MEETING: John Schutz and Minister Speirs</td>
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<td>4 April</td>
<td>INTERNAL MEETING: Annual smoke alarm testing</td>
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<td>5 April</td>
<td>INTERNAL MEETING: 2018-19 budget (DLM+For-Office CE's meeting room; Schutz, John)</td>
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<tr>
<td>6 April</td>
<td>INTERNAL MEETING: 2018-19 budget (DLM+For-Office CE's meeting room; Schutz, John)</td>
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CE DEW Executive - 11:00 to 12:00 p.m.
Room 10.6, DEW, John (DEW)

Council of CEOs - 12:00 p.m.
Lunch

Meeting with GRSR and Department Level 16, 81 Waymouth Street, Adelaide
1:1 Julia Grant (CE's Office) Lunch

CE Staff Forum (DLM+For-Official-Use-Only) Level 10 Room A Zweck, Michelle (DEW)

Paperwork and signing

Meeting with Minister @ Reservoirs up Garden Room, Paperwork and signing

Travel to Parliament

Kangaroo May CE's Office, Schutz, John (DEW)

Travel to Gentlehome

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### Schedule for April 2019

**7 April, 2019 - 13 April, 2019**

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### Critical Meetings
- Issues Group on Suicide

### Internal Meetings
- JOHN SCHUTZ
- DEW
- John (DEW)

### SMC Apology provided - Sandy C

### Reservoirs Taskforce
- Level 10, 81-95 Waymouth
- Schutz, John (DEW)

### Other
- Breakfast Public or
- Travel Time
- Travel to
- Lunch
- Travel Time

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14 April, 2019 - 20 April, 2019

**SUNDAY**

14

Out of Scope

**MONDAY**

15

Out of Scope

**TUESDAY**

16

Critical Meetings

17

Out of Scope

**WEDNESDAY**

18

Out of Scope

**THURSDAY**

19

Out of Scope

**FRIDAY**

20

Out of Scope

**SATURDAY**

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Out of Scope

**SUNDAY**

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Out of Scope

**SUNDAY**

78

Out of Scope

**MONDAY**

79

Out of Scope

**TUESDAY**

80

Out of Scope

**WEDNESDAY**

81

Out of Scope

**THURSDAY**

82

Out of Scope

**FRIDAY**

83

Out of Scope

**SATURDAY**

84

Out of Scope

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Schutz, John (DEW)
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**Notes:**
- Out of Scope
- Lunch at John and Schutz, Longhouse Creek Sporting Complex, Longhouse Creek
- Travel to Travelling
- Travel to 19 High Street

**Activities:**
- Travel to SAC
- 3% Growth Ag State Admin Co
- Travel to Para Wirra
- Friends of Para Wirra 30th Anniversary Para Wirra Conservation Park

**Travel Details:**
- 7:00pm - 7:30pm Travel to Brighton
- 7:30pm - 9:00pm John Schutz, Minister Speirs, Cullen Bailey

**Additional Information:**
- Document released by the Department for Environment and Water under the Freedom of Information Act 1991

Schutz, John (DEW)
<table>
<thead>
<tr>
<th>5 May, 2019 - 11 May, 2019</th>
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### SUNDAY

- **5 May, 2019**
  - Apology provided for Washpool Friends of Glenthorne -

### MONDAY

- **6 May, 2019**
  - **Critical Meetings**
  - **7 AM**
    - Emails
  - **8 AM**
    - PRD discussion
  - **9 AM**
    - Issues Group on Suicide Prevention - Old Chamber [Maliks, Tanya]
  - **10 AM**
    - Travel to Parliament
  - **11 AM**
    - Lunch
  - **12 PM**
    - Meetings: 2011 John's office: 8

### TUESDAY

- **7 May, 2019**
  - **Critical Meetings**
  - **8 AM**
    - Out of Scope
    - Travel to Public Cafe
  - **9 AM**
    - John Schutz, Minister The Soldier Dome, Speirs, Dow
  - **10 AM**
    - Apology sent - AusIn Red Cross
  - **11 AM**
    - NO MEETINGS - catch up time

### WEDNESDAY

- **8 AM**
  - Catch up with
  - **9 AM**
    - John Schutz, Michelle Reichenbach, CCE's office, Level 10, 81-95
  - **10 AM**
    - Land Issue: Jr Minister's OIC
  - **11 AM**
    - Little Dip CP - CCE's Office

### THURSDAY

- **9 AM**
  - **10 AM**
    - Lunch
  - **11 AM**
    - Lot T4 Adelaide Level 10, 81-95

### FRIDAY

- **12 PM**
  - Lunch
  - **1 PM**
    - Out of Scope
  - **2 PM**
    - Agency Budge CCE's Office
  - **3 PM**
    - Handover - BE CCE's Office: Sch

### SATURDAY

- **11 AM**
  - Paperwork and signing

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Schutz, John (DEW)

Document released by the Department for Environment and Water under the Freedom of Information Act 1991

21/06/2019 11:50 AM

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**27 May, 2019 - 31 May, 2019**

**MONDAY**

- **27 May, 2019**
  - **7 AM**
    - National Reconciliation Week Breakfast Adelaide Convention Centre
  - **8 AM**
    - Travel
  - **9 AM**
    - Nicki / Ben Weekly Ben's Office; Bruce
  - **10 AM**
    - Estimates Briefing
  - **11 AM**
    - Prioritiy Management
    - 1200 am to 1300 am DEW Executive SWG Waymouth ST Schutz, John (DEW)
  - **12 PM**
    - Lee Sorensen; Ben E
    - CE's Office; Bruce, Ben
  - **1 PM**
    - Neil & Ben re Court
    - CE's office; Bruce, Ben
  - **2 PM**
    - SMC Meeting (Ben B)
    - Kaurna Room - Level 1
  - **3 PM**
    - Travel
  - **4 PM**
    - Grant / Ben / Glenth
    - CE's Office; Bruce, Ben

**TUESDAY**

- **28 May, 2019**
  - **7 AM**
    - Travel
  - **8 AM**
    - No Meetings
  - **9 AM**
    - Prioritiy Management
  - **10 AM**
    - Prioritiy Management
    - 1:1 Matt Johnson &
      CE's office; Bruce, Ben
  - **11 AM**
    - 1:1 Mark Johnson &
      CE's office; Bruce, Ben
  - **12 PM**
    - 1:1 Matt Johnson &
      CE's office; Bruce, Ben

**WEDNESDAY**

- **29 May, 2019**
  - **7 AM**
    - Travel
  - **8 AM**
    - No Meetings
  - **9 AM**
    - Prioritiy Management
    - Catch up Mary-Anne, Judy and Ben (DLM=For
      CE's office; Bruce, Ben (DEW)
    - 1:1 Ben Bru
      CE's Office
  - **11 AM**
    - 1:1 Jan Jer
      CE's Office; Ben
  - **12 PM**
    - 1:1 Ben Bru
      CE's Office; Ben

**THURSDAY**

- **30 May, 2019**
  - **7 AM**
    - Travel
  - **8 AM**
    - DO NOT BOOK
    - Prioritiy Management
    - Ben Bruce, Cullen's office
  - **9 AM**
    - Prioritiy Management
    - 1:1 Grant
      CE's office; Ben
  - **10 AM**
    - Travel
  - **11 AM**
    - 12:00PM - 1
      Minister Brief
  - **12 PM**
    - Meeting Call
      level 10, 81 (D)

**FRIDAY**

- **31 May, 2019**
  - **7 AM**
    - Travel
  - **8 AM**
    - Prioritiy Management
  - **9 AM**
    - Not CE role relative
  - **10 AM**
    - Prioritiy Management
    - Not CE role relative
  - **11 AM**
    - Prioritiy Management
    - Not CE role relative
  - **12 PM**
    - Prioritiy Management
    - Not CE role relative

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Bruce, Ben (DEW)

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