Lease application

Once the application is received at your local DEWNR regional office, an assessment of the application will commence.

A DEWNR officer will check the information. If any details are missing, then the application will be returned to be resubmitted. When all the information is included, a letter will be sent acknowledging receipt of your application.

Referral

DEWNR will refer the application to other areas to assess:
- Native title
- Biodiversity
- Planning requirements
- Coast protection (if applicable)

Site inspection

A site inspection may be required to confirm whether the purpose is appropriate for the land in the application. The application is assessed against departmental policies.

A recommendation will be submitted to the Minister for his consent.

Terms and conditions of lease

The applicant is sent a draft of the Lease to review and accept the terms and conditions. The process will be terminated if the applicant does not accept.

Registering lease

Once the applicant returns the lease and fees, DEWNR will register the lease details with the Lands Titles Office. For information on how to apply refer to ‘How to fill in the form’ factsheet.
For more information

For enquiries, please contact the Department of Environment Water and Natural Resources: DEWNR.CrownLandsEnquiries@sa.gov.au

Metropolitan Office - Adelaide
GPO Box 1047, ADELAIDE SA 5001
Phone: (08) 8204 1218

Regional Office - Berri
PO Box 231, BERRI SA 5343
Phone: (08) 8595 2105 Fax: (08) 8595 2110

Regional Office - Kadina
PO Box 195, KADINA SA 5554
Phone: (08) 8821 2588 Fax: (08) 8821 2270

Regional Office - Port Augusta
PO Box 78, PORT AUGUSTA SA 5700
Phone: (08) 8648 5300 Fax: (08) 8648 5301

Regional Office - Mount Gambier
PO Box 1046, MOUNT GAMBIER SA 5290
Phone: (08) 8735 1121 Fax: (08) 8735 1135