

# Lease application process

## Lease application

Once the application is received at your local DEWNR regional office, an assessment of the application will commence.

A DEWNR officer will check the information. If any details are missing, then the application will be returned to be resubmitted. When all the information is included, a letter will be sent acknowledging receipt of your application.

## Referral

DEWNR will refer the application to other areas to assess:

- Native title
- Biodiversity
- Planning requirements
- Coast protection (if applicable)

## Site inspection

A site inspection may be required to confirm whether the purpose is appropriate for the land in the application. The application is assessed against departmental policies.

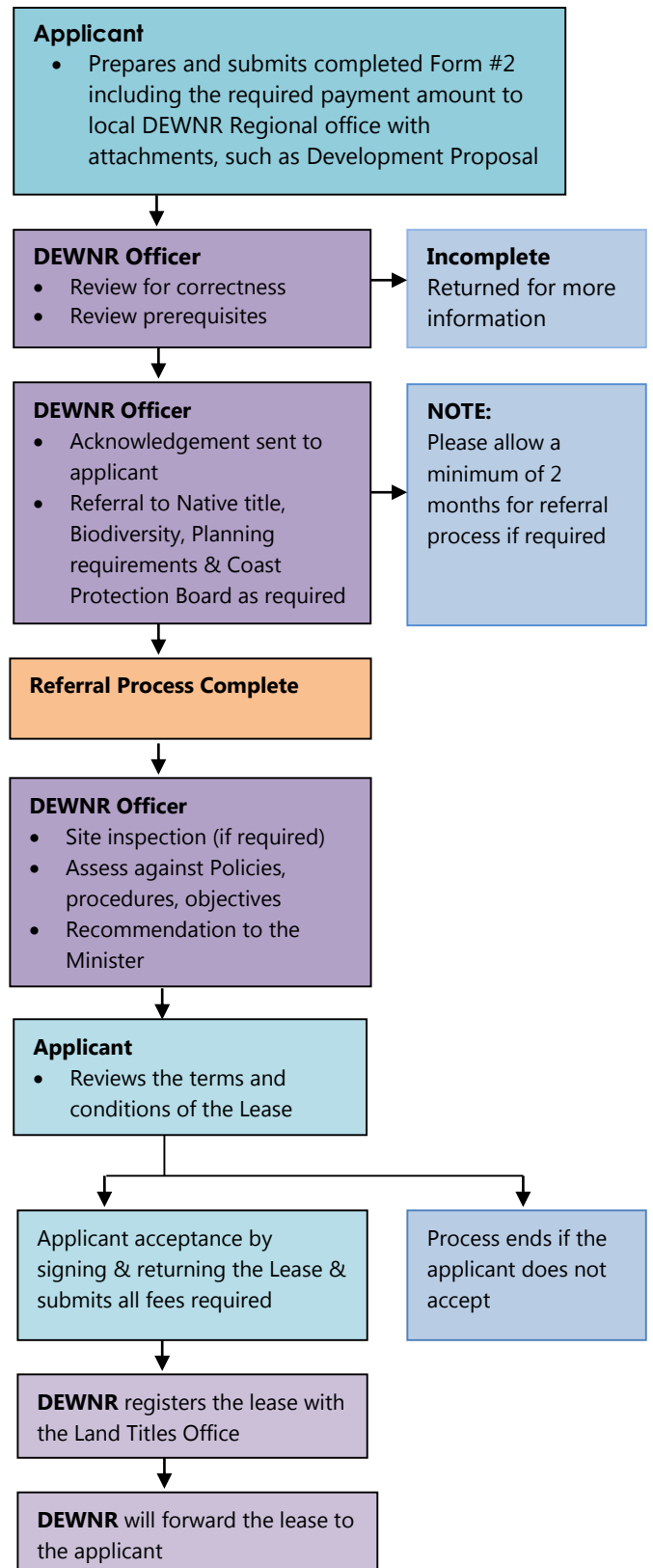
A recommendation will be submitted to the Minister for his consent.

## Terms and conditions of lease

The applicant is sent a draft of the Lease to review and accept the terms and conditions. The process will be terminated if the applicant does not accept.

## Registering lease

Once the applicant returns the lease and fees, DEWNR will register the lease details with the Lands Titles Office. For information on how to apply refer to 'How to fill in the form' factsheet.



## For more information

For enquiries, please contact the Department of Environment Water and Natural Resources:

[DEWNR.CrownLandsEnquiries@sa.gov.au](mailto:DEWNR.CrownLandsEnquiries@sa.gov.au)

### **Metropolitan Office - Adelaide**

GPO Box 1047, ADELAIDE SA 5001

Phone: (08) 8204 1218

### **Regional Office - Berri**

PO Box 231, BERRI SA 5343

Phone: (08) 8595 2105 Fax: (08) 8595 2110

### **Regional Office - Kadina**

PO Box 195, KADINA SA 5554

Phone: (08) 8821 2588 Fax. (08) 8821 2270

### **Regional Office - Port Augusta**

PO Box 78, PORT AUGUSTA SA 5700

Phone: (08) 8648 5300 Fax. (08) 8648 5301

### **Regional Office - Mount Gambier**

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