

Research Management Section,
Plant Biodiversity Centre,
Dept. for Environment and Heritage
GPO Box 1047, ADELAIDE SA 5001
Ph: (08) 8222 9311 Fax: (08) 8124 4661



APPLICATION TO UNDERTAKE SCIENTIFIC RESEARCH IN SOUTH AUSTRALIA

Applications must be submitted electronically as a "Word" document to researchpermits@saugov.sa.gov.au.

The front page with signatures must be sent via fax, post or pdf to the Research Management Section.

Allow a minimum of 2 to 4 weeks for the approval process. Note that if the work has Native Title implications, involves consultation with Aboriginal groups, or requires animal ethics approval, processing may take longer.

Permit applications or renewals will not be processed unless all outstanding reports have been received.

Visit www.environment.sa.gov.au/biodiversity/research.html#permit for additional information.

Indicate Title: Mr / Mrs / Ms / Miss / Dr / Prof:

Surname:

Other Names:

Postal Address:

Institution or Organisation (if applicable):

Department/Section:

Address (if different from above):

Telephone: Business:

Home:

Mobile:

Fax:

E-mail:

Field Vehicle Type and Registration Number (if known):

Supervisor's name and signature (for applicants who are students)

Name:

Position:

Institution:

Telephone: Business:

Home:

Mobile:

Fax:

E-mail:

I accept responsibility for ensuring that permit conditions including reporting requirements are met.

Signature:

I declare that the information on this and attached documents relating to the project named below to be true and correct.
I have read and understood the Standard Permit Conditions (overleaf)

Project Title:

Signature of Applicant: _____ Date:

ANIMAL ETHICS APPROVAL (see Collection of Voucher Specimens in the Standard Permit Conditions)

Any permits involving research on vertebrates (other than fish) will require the approval of an official South Australian Animal Experimentation Ethics Committee. If this project requires Animal Ethics Approval please provide details below:

Name of Animal Ethics Committee:

Approval Number:

Approval Date:

Expiry Date:

If an application has been submitted but not yet approved, give details of the Committee and indicate "approval pending"

PROJECT SUMMARY.

Please provide a brief summary in **lay terms** outlining the project

FULL PROJECT DESCRIPTION

Give a full and detailed description of the project, including the methodology proposed. This detailed description can be submitted as a separate document. Write "See Attached" below if you are submitting a separate project description.

JUSTIFICATION

What benefit(s) will accrue from your research?

How will you disseminate the information obtained from your project?

If you wish to carry out the research in a reserve, please justify this.

COLLABORATORS

Please list the names and contact details for any others who will be collaborating in this project. Briefly describe their role/activities in the project (particularly anyone likely to be carrying out fieldwork independently):

FIELDWORK DATES & PROJECT DURATION

Permits are issued for a maximum of 12 months, but can be renewed annually following receipt of a satisfactory progress report.

Anticipated Dates of Field Trips:

Total Duration of Project:

SPECIMENS/FIELDWORK ACTIVITIES

Please provide details of any specimens you wish to collect. For research within reserves, **all** proposed activities need to be listed including work not involving the collection of whole specimens, e.g. observations, climatic records, and sampling of materials such as soil, water, rocks, leaf litter etc

Note that the collection of voucher specimens is a requirement for most flora and fauna studies, particularly biological surveys. You will need to contact the appropriate Herbarium and/or SA Museum staff to discuss vouchers, and address this in your application.

Specimen/Activity :

Number/Size:

Location/Reserve:

Specimen/Activity :

Number/Size:
Location/Reserve:

Specimen/Activity :
Number/Size:
Location/Reserve:

Specimen/Activity :
Number/Size:
Location/Reserve:

Repeat for additional specimens/activities

DISPOSITION

The ultimate fate of the specimens eg: State Museum, released etc. Include short term and long term if applicable.

APPLICATION AND PERMIT CONDITIONS

APPLICATION APPRAISAL

1. The assessment of this application will involve circulation of this and any accompanying documents to relevant government officers for comment. Similarly, Research Permits will distribute progress reports and unpublished data to relevant government officers as part of the renewal process for ongoing projects.

NOTIFICATION

2. The permit does not authorise the collection of specimens from private property without the written consent of the landowner granted not more than six months beforehand.
3. The Ranger-in-Charge of parks listed in the permit shall be contacted well in advance (at least 7 days) of the exact dates on which research will be undertaken within approved reserves to determine specific access conditions. Details of any vehicles to be used in fieldwork should also be provided. If, for some reason, dates are changed, the Ranger-in-Charge must be advised accordingly. For research in remote areas, the Ranger-in-Charge must be notified at least 14 days in advance of visiting the area.
4. Upon arrival in a reserve attended by a resident Ranger, the permit shall be shown to the Ranger before research is undertaken.
5. No animals shall be collected within five kilometres of any reserve, unless the nearest residential Ranger is advised prior to collection.

MINIMISING IMPACT

6. Samples collected shall be limited in size and taken where they will cause the least disfigurement or disturbance.
7. The number of specimens of any one species which may be taken is limited to the number specified in the permit, or where the number is not stated to the minimum required for the approved scientific research.
8. All work approved under this permit shall be carried out in accordance with the Department's Standard Operating Procedures (refer to website) unless otherwise stated under "Additional Conditions".

SUPERVISION

9. You as the permit holder are responsible for the actions of other persons who have been nominated to undertake this research or collect specimens on your behalf.

COLLECTION OF VOUCHER SPECIMENS

10. Plant or animal voucher specimens are to be collected when validating a field identification (i.e. in most survey work), when a field identification cannot be reliably made, or if the specimen constitutes a new park species record, a significant range extension or an unusual form. Vouchering should be discussed with the appropriate Herbarium or SA Museum staff at an early stage in the project planning, so that vouchering requirements can be addressed adequately in the Research Permit application and when seeking ethics approval.

ANIMAL ETHICS

11. Any permits involving research on vertebrates (other than fish) will require the approval of an official South Australian Animal Experimentation Ethics Committee as a condition of this permit.

EXPORT OF SPECIMENS

12. Specimens collected shall not be exported from this State without the consent of the Director, National Parks and Wildlife. Where specified, this permit allows the export of tissue samples from this State (but not from Australia).

FATE OF SPECIMENS

13. Specimens or the progeny and carcasses of animals taken under the permit may not be sold or transferred without the written consent of the Director, National Parks and Wildlife, and all such specimens shall be disposed of in the manner specified in this permit at the termination of the permit or a time specified by the Director.

FATE OF FIELD EQUIPMENT

14. Upon completion of the research, all equipment and site markers shall be removed from the reserve, unless specific approval to the contrary has been obtained.

PERMIT REPORTS

15. Permits will not be renewed unless a satisfactory progress report has been received by Research Permits.
16. New permits will not be issued unless all prior reporting requirements have been met.
17. A full report on the research carried out under the permit must be submitted within 2 months of the expiration of the permit. Numbers and locations of all specimens collected must be supplied, following the BSM Minimum Dataset requirements.
18. If an account of the research is published, or information circulated, after the standard report has been submitted, the reference details of this material must be lodged with the Research Permit Section within 2 months of publication or circulation.

ABORIGINAL CONSULTATION

18. When planning and conducting your research, please be aware that your work may intrude on locations or involve species with cultural significance to local Aboriginal communities. As part of your project planning it would be a courtesy, and in some cases a requirement, to consult with local Aboriginal representatives to determine any potential impacts and the means of avoiding or limiting them.
19. This permit will cease to have effect upon a determination that native title exists in any of the lands or waters covered by this permit to the extent that such determination affects those lands or waters.

RESEARCH CONFIDENTIALITY

20. A significant aim of the Research Permits database is to encourage collaboration and resource sharing between researchers, including Department staff. This has the potential to not only increase the value and success of individual research projects but also minimise research impacts on the environment. Your name, institution, project title and project summary will be made available to other researchers on request in order to maximise cooperation in research. Your name, institution, permit number, project title and project summary will be published in the Scientific Research Permits Annual Report. Research Permits will respect confidentiality of information that an applicant does not want widely distributed. Please submit a written objection to Research Permits if you want your details to remain confidential. Unpublished information will not be used without permission of the author.

EXAMPLE ONLY - NOT FOR USE